

CHESTNUTHILL TOWNSHIP SUPERVISORS  
ROUTE 715, BRODHEADSVILLE, PA 18322  
MINUTES OF MEETING – September 4, 2012

A regular meeting of the Chestnuthill Township Board of Supervisors was called to order at 7:00 p.m. on Tuesday, September 4, 2012 at the Township Municipal Building Rte 715, Brodheadsville. Those present were Chuck Gould (Chairman), Dave Fleetwood (Vice-Chairman), Chris Eckert (Supervisor), David Albright (Township Manager), Cathy A. Martinelli (Office Manager), Atty. Joseph P. McDonald, Jr, and Engineer Christopher McDermott.

The **Pledge of Allegiance** to the Flag was led by Jeff Weiss.

**Public Comment.**

Resident Leon Clark thanked Bernie Kozen for park programs.

**Executive Session.** None.

**Parks.** Bernie Kozen was present to report the following:

- ZUMBA continues on Tuesdays 6-7pm
- R.I.P.P.E.D. Fitness on Tuesdays from 7:15-8:15 pm
- Responsible dog ownership day 9/22 10am-2pm
- Leaf coasters @ Ross Twsp Park 12/20 10am-noon

**Miscellaneous:**

- Regional Park Phase 1- 95% complete, signage and landscaping remain
- Pohoqualine Fishing Permits available
- Gravel Trail Remediation done, Band shell, location & design being finalized
- Kitchen Remodel – options being reviewed

**Historical Society.** Dave Fleetwood mentioned the next meeting will be 9/19 @ 7pm at the CHT park building. The meeting for the 250<sup>th</sup> anniversary will be 9/20 @ 7pm here in the Township building. There will be an educational presentation from Mr. Kresge and Mr. Hinton on the Gilbert Cemetery tour coming up Saturday, October 20<sup>th</sup>.

**Emergency Services.** Don Zipp was absent tonight but sent a report:

Ambulance calls	Fire Calls
114 calls for service	76 calls for service
8 required two units	

**Minutes.** On motion made by Dave Fleetwood, seconded by Chris Eckert, it was voted to approve the minutes of the August 7, 2012 meeting, as distributed. (3-0) On motion made by Chris Eckert, seconded by Dave Fleetwood, it was voted to approve the minutes of the August 20<sup>th</sup> meeting, as distributed. (3-0)

**Correspondence.** A formal submission of public questions dated September 4, 2012, was received from Resident Leon Clark.

**Old Business.**

**Bonser Drive update.** Engineer McDermott is preparing cost estimates for review.

**Reconfirm date for Ordinance hearings.** October 16<sup>th</sup> at 7pm at the Township Municipal Building.

**Atty. Collins-Discussion & possible award of WEFC Insurance proposals.** After further review and clarification of information from the two companies considered VFIS & Philadelphia Insurance a motion was made by Dave Fleetwood, seconded by Chris Eckert it was voted to go with Philadelphia Insurance Co (Hoffman Insurance Agency) in the amount of \$19,914.00. (3-0)

**CVS Sidewalk Maintenance Agreement.** Penn Dot is requiring the Township to be the applicant for the sidewalk because the sidewalk is in Penn Dot's right of way, The Township is willing to be the applicant, however, the Township is requiring a maintenance agreement with the owner (CVS) to maintain and take care of the sidewalk. A sidewalk maintenance agreement was submitted by Atty. Schock. Further discussion took place as the Board asked Atty. McDonald to review this with Atty. Schock to be certain that it is consistent with the language of the future ordinance being proposed on October 16<sup>th</sup>. Verification that the right-of-way was dedicated to Penn Dot will be required. On motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to have Atty. McDonald contact Atty. Schock and work out the details. (3-0)

**New Business.**

**Tax Collector Conference.** June O'Neill, Tax Collector is asking permission to attend the 54<sup>th</sup> Annual Convention of the Pennsylvania State Tax Collector's Association, Inc. on October 12 & 13<sup>th</sup> at the Holiday Inn Conference Center in York, Pa. On motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to authorize this request for registration, hotel, meals and mileage. We will send an invoice to the school district for ½ the cost. (3-0)

**Donation Requests.** There were two requests for donations; Officer Phil safety program and Brodhead Watershed adopt a stream sponsorship. On motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to donate \$499.00 to Officer Phil program and \$250.00 to Brodhead Watershed. (3-0)

**License Agreement-Public Safety Radio Services.** This agreement is for a 140' pole at the Transfer Station for a statewide radio system for PA State Police. Emergency services could co-locate on this pole as well. A brief discussion ensued and on motion made by Chris Eckert,

seconded by Dave Fleetwood it was voted to approve this request and sign the license agreement as long as they abide by the ordinance requirements. (3-0)

Touch of Home Resolution. This resolution recognizes Operation Touch of Home which was founded to offer support and comfort for our local men and women and our armed forces that have been deployed overseas. On motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to approve and sign **Resolution 2012-14.** (3-0)

Authorization to advertise for bids for snow subcontractors. The notice for bids for on call snow subcontractors needs to be advertised for the 2012-2013 winter season. On motion made by Dave Fleetwood, seconded by Chris Eckert it was voted to approve the advertisement. (3-0)

Authorization to advertise for bids for Bush Lane paving. We have a grant for the realignment of Bush Lane and we are coordinating paving of this road upon construction. This project must be advertised for bids. On motion made by Dave Fleetwood, seconded by Chris Eckert it was voted to approve the advertising for bids. (3-0) On motion made by Dave Fleetwood, seconded by Chris Eckert it was voted to have Atty. McDonald, Dave Albright and Chris McDermott work together with the land owner to finalize the details of this project. (3-0)

Bills. On motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to pay the general & state fund bills. (3-0)

#### **Plan.**

**Jack Williams Tire & Auto Service** (Land Development Plan) Hanover Engineering. Andy Bohl of Hanover Engineering was present on behalf of this plan. Engineer McDermott's comment letter dated August 30, 2012 was reviewed. It was noted earlier this year; a plan was approved but never recorded for this development with a more intensive project. Since then, the plan has been revised to reduce the project area, disturbance and cost. The changes include:

- Reconfiguring the parking lot to accommodate the required 51 spaces instead of the original 52 spaces proposed in a smaller area.
- Moving the primary and secondary septic system 600' closer to the building being served.
- Utilizing an aboveground infiltration basin instead of the underground basin.

A brief discussion ensued and on motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to conditionally approve this plan subject receipt of outside agency approvals and satisfactorily addressing Engineer McDermott's comment letter dated August 30, 2012 including any outstanding fee's. (3-0)

**Regency Plaza-Final Plan.** (Land Development Plan) Keystone Engineering. Eric Snyder of Keystone Engineering and Atty. Marshall Anders were present on behalf of this plan. Engineer McDermott's comment letter dated August 31, 2012 was reviewed. As required in the Preliminary approval letter, two sidewalk options are shown on the plan. Option A utilized parking lot pavement with painted markings delineating the sidewalk. Option B utilizes a porous concrete sidewalk adjacent to SR 209 right-of-way. The Planning Commission made a recommendation of Option B to the Board of Supervisors. A brief discussion ensued and it was also agreed that the plan would show if the septic system was removed in the future on Weir

Lake Road that the sidewalk would be constructed along Weir Lake Road as well. A Developers Agreement must be provided including the sidewalks. On motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to table this plan tonight until Monday, September 17, 2012 @ 7:30am. (3-0)

**September 17<sup>th</sup> meeting advertisement.** On motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to advertise the additional items to the originally scheduled bill paying meeting the Regency Plaza plan in for final approval, Kinsley Shoprite Letter of Credit reduction request and a resolution to accompany the License Agreement for the State Police Public Safety Radio Service. (3-0)

**Planning Module Approval.** None.

**Public Comment.**

Resident Stuart Thody. Raised a question regarding the proposed sidewalk ordinance, but was told we will discuss this at the Ordinance hearing on October 16, 2012.

Resident Leon Clark. Gave a 2 minute overview regarding his formal submission of public questions, dated September 4, 2012 that he submitted to the Board of Supervisors.

**Adjournment.** There being no further business, on motion made by Chris Eckert, seconded by Dave Fleetwood it was voted to adjourn at 9:03 p.m. (3-0)

Respectfully submitted,

Cathy A. Martinelli  
Recording Secretary